

EXECUTIVE – ACTION TRACKER

MEETING DATE	REPORT ITEM	RESPONSIBLE OFFICER	ACTIONS	PROGRESS
11 August 2021	Covid-19 update	Strategic Director (RP)	<ul style="list-style-type: none"> • In view of the lower Covid vaccination rates in Bedwell Ward, Officers were asked to feed back to the Local Resilience Forum the request that consideration be given to the establishment of a pop-in Vaccination Centre in that Ward, possibly in the Bedwell Community Centre. • Officers undertook to request the HCC Public Health Team for data regarding the numbers in Stevenage and Hertfordshire of those double-vaccinated who had subsequently contracted Covid-19; • Officers were asked to enquire with HCC Public Health colleagues if there 	<p>The clinic will be facilitated by Herts Community Trust with some support from the Council's Community Development team & Covid Marshalls. The pop up will be for walk ins only. It will run on a Saturday between 10am & 4pm. These may be held on 2 Saturdays in a row, dependent on HCT capacity. The Community Development team will have a stand at Bedwell shops prior to the clinic/clinics in order to promote, HCT will provide a nurse for this to discuss any issues with public. Marketing the events will be through HCT Communications & SBC Communications.</p> <p>Information was requested, however data is not currently available.</p> <p>No specific connection has been identified by the HCC Public Health Team.</p>

			was likely to be any correlation between the current high level of Covid infections in Cambridge and any potential rise in infections in Stevenage.	
11 August 2021	4 th Quarter Revenue Monitoring Report 2020/21	Strategic Director (CF)	<ul style="list-style-type: none"> In response to a question, the Strategic Director (CF) undertook to advise Members of a likely timescale for the Council's receipt of the Hertfordshire Business Rates Pooling Gain monies. 	The actual amounts included in the Council's accounts are subject to audit of the NNDR3 return by the External Auditors, for 2020/21 the audit will not commence until mid-January 2022, which is after the government deadline for the NNDR3. There is not usually any change to the amounts once the year end position (post March) is known, however areas which the Auditors may review would be appeals provision and bad debt amounts. So the final audited position isn't known until after that audit is complete.
15 September 2021	Covid-19 update	Policy and Research Officer (GW)	<ul style="list-style-type: none"> Officers undertook to seek statistics regarding Covid hospitalisations, with particular emphasis of the numbers of those un-vaccinated, single-vaccinated and double-vaccinated. 	Data has been requested but is not available at a district level.
15 September 2021	Transforming our Town Centre	Assistant Director (Regeneration)	<ul style="list-style-type: none"> The Leader requested the Portfolio Holder for Resources and her Street 	Not met with the sub-group lead yet but planning to do so soon to scope how Officers can assist the sub-group if

	Programme update and Towns Fund Decision Making		<p>naming Sub-Group to compile a list of potential names for the new streets arising from the Town Centre Regeneration Programme.</p> <ul style="list-style-type: none"> • The Leader asked the Chief Executive to invite the Chairman of the Stevenage Development Board to future Executive meetings where Town Deal Business Cases were being considered. • The Leader requested that consideration be given to the introduction of some form of interactive Town Centre Regeneration question and answer forum be developed for inclusion on the Council and Stevenage Even Better websites. 	<p>required.</p> <p>Completed. The Chairman of the Board has accepted Meeting invitation to the special Executive meetings on 2 February 2022 and 4 March 2022.</p> <p>Initial scoping discussion held with the communications & marketing team and work is underway to develop interactive Q&A's relating to the programme and each of the key projects.</p>
15 September 2021	Corporate Performance Quarter One 2021/22	Assistant Director (Communities & Neighbourhoods)	<ul style="list-style-type: none"> • In relation to the Co-operative Neighbourhood FTFC priority, the Leader asked that the issues identified during Ward walkabouts be entitled "Actions List" rather than "Community Plan"; officers were requested to 	Responding to feedback from Members and officers about the usability and suitability of the Community Plan documents, a new version of document has been created. As a result, a new Neighbourhood Action Tracker for each Co-operative Neighbourhood area has been created and is to be utilised more as an officer issue management tool to help

			<p>ensure that there was an element of consistency with regards to action taken by the 6 Co-operative Neighbourhood Teams in respect of matters such as following up / resolving issues identified during walkabouts, guidance on the method of payment for issue resolution (i.e. central budgets or Member Local Community budgets) and the promotion of Co-op Neighbourhood meetings; officers were also asked to ensure that County Councillors were invited to participate in future walkabouts.</p> <ul style="list-style-type: none"> • The Leader asked the Assistant Director (Stevenage Direct Services) to provide Members with an assessment of the success of the establishment of the new meadowland areas in the town. 	<p>resolve issues highlighted by Elected Members and Stevenage residents.</p> <p>Stevenage Direct Services are currently reviewing the extended scope of the meadowland arrangements provided in 2021, to inform future service delivery, taking into account feedback from customers, colleagues etc. Revised proposals will be shared with the relevant Members ahead of wider communications</p>
15 September	General Fund	Strategic Director	• The Strategic Director	This related to the 2021/22 grant funding

2021	Medium Term Financial Strategy Update	(CF)	(CF) undertook to provide the Leader with a breakdown of the “Other COVID spend (funded from grant)” figure of £500,210 set out in the Table at Paragraph 4.1.2 of the report.	for COVID un-ring fenced from the Government SBC received. Executive approved £214K for housing first, £265K for homeless B&B and there is just over £20K to make the changes to the Civic Suite for camera/plugs etc.
20 October 2021	Covid -19 update	Senior Licensing & EH Manager (MC)/ Corporate Policy & Research Officer (GW)	<ul style="list-style-type: none"> • The Senior EH & Licensing Manager undertook to clarify the position with regard to how and where in Stevenage Covid booster vaccinations were being administered. • The Senior EH & Licensing Manager undertook to attempt to ascertain statistics relating to the correlation between flu and Covid booster vaccinations in terms of any increased risk of not being vaccinated for one or the other or both. • The Corporate Policy & Research Officer undertook to provide Members with some preliminary results in respect of national Antibody studies. 	These have all been address and were included in the last update to the Executive (November 2021) where the information was available.

20 October 2021	Climate Change – Annual Update 2020/21	Assistant Director (Planning & Regulation)	<ul style="list-style-type: none"> • It would be helpful if there was an SBC communications campaign about recycling/re-use of materials in order to inform and educate residents, in order to emphasise the fact that the collective effort in recycling/re-use would make an overall difference. 	This is Planned for in the next few months
-----------------	--	--	---	--